

President Paul Hempel called the meeting to order at 11:49AM

Present were Tim Auld, Karleen Bushard, Susan Bushard, Pat Flaherty, Bert Harris, Paul Hempel, Joe Johnson, Steve Lund, Al Sarvi, Dick Westerling, Gene Young and Antonio Len-Rios

The first topic was regarding our server. Paul gave the floor to Tim Auld. Paul noted that there was an issue with a phone system. Susan Bushard gave a brief update on the status of the phone system.

Tim noted that the server is paid through September. He noted that he is looking to move our website to a new server. He noted that he was looking to do business with InMotion Hosting. They use solid state storage. Tim noted that in conversation with a representative with the company they offered him a discount for the server because of other business Tim does with them. The current rate is 2 years of service for \$170.

Steve asked what we pay now, but neither Tim nor Susan were aware of the current cost. Tim noted that it is important that we maintain our own server independent of Bushard LLC.

Steve moved that we accept these terms, seconded by Al. It was agreed the move take place as soon as possible. The motion passed the board.

Gene asked if Antonio was taking the minutes. There was a discussion about who didn't get the minutes. Steve Lund, Karleen Bushard and Rudi Anders did not get them from the March meeting. It was noted that the Norps Board email list is still incomplete. Paul sent around a page for everyone to write down their email address which he would forward to all members of the board.

Paul gave a status update on the library book processing. Steve Lund noted that we need more volunteers. Al asked how we can get more volunteers. Steve mentioned we could try to canvas those who attend the Collectors Bourse for assistance.

Steve mentioned even for a number of those books that have been reconciled, additional information will need to be entered for each of those books.

Paul noted that there are some inconsistencies in the APRL catalog system as well with different books with the same call number.

Al asked whether we should decide how many copies of a book or periodical we should keep. Paul noted that we should keep all copies of books at least until we have the library in full working order. Steve felt we should keep all copies.

Karleen noted that she looked into the InMagic library system and she gave a positive review of the software and noted that it could be easily hosted by our web server giving easy access to cataloging and managing the library database. Tim noted he would contact InMagic to find out pricing for software that would meet our needs.

Bert Harris gave the treasurers report. We have \$488 and we took in \$2402 in the quarter. Bert will provide a full treasurers report for the annual meeting.

Paul brought up the topic of fundraising. There had been a conversation about lining donors up for a particular project that they can get behind. Joe did a recap of this idea.

Paul then started talking about the building improvement process. There was a meeting with a committee regarding the library physical plant. We are awaiting approval from this committee as to what improvements are required. At some point we are going to need additional funding to make those improvements. Al noted that it would be helpful to have set dollar amounts for what it would cost us. Paul noted that as we do not yet know the exact nature of the improvements required we have not begun to price it.

Gene offered an idea that we could have an operating budget and an improvement budget. Paul noted that the plumbing will be the biggest expense. Pat noted that he knows a plumber he can talk to but made no promises.

Steve brought up the subject about acknowledging receipt of donations. Paul noted we recently received a single book and that we would want to write a letter of thanksgiving even for a single item. It was decided that Pat should include a note in the Tuesday News about the new acquisition.

Paul noted that Gene has been writing letters of thanksgiving, keeping a copy of the letter and providing a copy to NORPS. Steve wanted to better define the system by which we receive and acknowledge each donation and send a letter of thanksgiving.

Paul emphasized that we should be using the donation form for all donations. Rudi noted that we could scan pages of stamps and documents we receive for additional recordkeeping.

Al gave a report of the red boxes. Al will make an announcement of our new program at the Minnetonka stamp club on May 12. He is calling it the Fill Your Blanks program. The value of the red boxes will be calculated and value provide to Susan Bushard as a tax write-off. Al noted that he will be available to come in from 11-2 on most days. He added that we need to keep the hours at the library that we are committed to open.

Al offered his phone number for contact for the program. Saturdays were decided as the best days for this program.

Saturday seminars July 18 – at expo Seminar by Jerry Kolton will present on Washington Franklins and Bob DeBoss (sp?) will bring some people from Rochester for the presentation. It was thought we would have the room at the expo from 12:30 to 2pm. May 9 No Seminar. June 6 Seminar – Jerry Jensen – Pitcairn Islands. Steve noted that we should have Peter Wizensell make a presentation on how to create a power-point presentation. Scheduling of August and later dates was postponed until the July board meeting.

Paul invited agenda items for the July meeting in the May meeting.

Paul noted that he had made an inquiry on a general liability policy which will run about \$1000 a year. He also made an inquiry into insurance for the library book collection and he was advised we would need to establish a value for the collection.

Paul invited new business. Joe Johnson indicated that Jerry Kolton is in contact with people from the Minnesota State Fair. They are getting rid of their old stamp frames and offering them to us. I moved that we receive these frames and Steve seconded. The board approved.

Al noted that our brochures are a bit outdated and we are running out of them as well. Susan noted that she could make more brochures if she was supplied with updated information.

Steve noted that we have been wasteful of paper and that we should be printing on both sides of each page.

Al moved we adjourn, Susan seconded. Paul adjourned the meeting at 1:25 PM.