

Northern Philatelic Society  
Board of Directors  
Minutes of the Board Meeting of March 7, 2015

Present: Rudolph Anders, Tim Auld, Jim Bateman, Karleen Bushard, Susan Bushard, John Englund, Bert Harris, Paul Hempel, Bruce Johnson, Joseph Johnson, Steve Lund, Al Sarvi, Viggo Warmboe, Dick Westerling, Brian Wilson, Gene Young and Antonio Len-Rios

The meeting was called to order at 11:07 AM by President Gene Young.

Gene Young started the conversation about the next Saturday seminar on April 4, 2015. He read an email from the presenter, Bob Hohertz, asked what topic the board members would like him to cover with reference to revenue stamps. The consensus was that the presentation should be a general introduction to revenue stamps including touching on illegitimate uses on cover legitimate usage of revenue stamps on document.

Gene reviewed the rest of the calendar for April and May. It was agreed that no seminar would be held on May 9. The board meeting for May will be held on the 9<sup>th</sup> which will be followed by the regular second Saturday Collector's Bourse. We will be closed on May 2.

Gene Young announced that he was relinquishing the office of president. He listed a number of other organizations he partakes of which are absorbing more of his time and attention. He also indicated he is selling the bulk of his stamp collection in pursuit of other goals. Gene stated he would like to retain a seat on the board as the "Immediate Past President". Bert Harris made a movement that Gene be made Immediate Past President and Seminar Coordinator and it was seconded by John Englund and it was approved by the board.

Al Sarvi offered a formal thanksgiving to Gene Young for his service as President over the past four years which was echoed by the entire board.

It was recognized that Vice President Paul Hempel would now be acting President of the NORPL.

Susan Bushard resigned as secretary. Gene Young moved, and Rudi Anders seconded that Antonio Len-Rios fill the role of acting secretary. This was approved by the board.

Bert Harris presented the treasurer's report. Al Sarvi noted \$2000 income due to recent stamp sales. Al also noted that Susan Bushard has donated the bulk of David Bushard's collection to the library.

Paul Hempel asked for an update on the red box program. Al said the project is almost done, but we are almost ready to provide Susan a write-off on the red boxes.

Paul had a question about membership renewals. He asked if we can have a dual membership level, one for electronic communication (\$20) and one for mail communication (\$30). His concern was that he wanted to find a way to communicate with those members of the NORPS who did not communicate electronically and therefore did not receive the "Tuesday News". Viggo Warmboe noted that about twelve of our members are without email access.

Steve Lund moved that we take on the extra expense of sending items via mail without extra charge, Al Sarvi seconded the motion. Paul Hempel offered to take the responsibility of mailing the items. The

board approved this.

Antonio offered a motion to have a tab for donations to accept donations and in gratitude for donations. Brian Wilson also noted that this would be a good platform for communicating the needs of NORPL to the public whether it be financial, material or temporal. This motion was seconded by Dick Westerling and was passed by the board.

Paul Hempel then opened the subject of the Library cataloging status. He gave Steve Lund the floor. He then asked for and Jim Bateman and Karleen Bushard to provide an update of what they have accomplished. Jim and Karleen provided a status update on the amount of time they have donated to reconciling books with the existing Access catalog. Jim also noted he had donated two wireless bar code scanners to the Library for the purpose of cataloging.

Paul asked Jim to confirm that we cannot do spine labels until we finish reconciliation and Jim confirmed this. Steve also clarified the process for adding spine labels.

Jim identified a new procedure where books are processed now directly through the Access database using the bar code scanners. This means that it is no longer necessary to track library reconciliation using a physical list of books.

The plan is to dedicate the work Saturday on the 21<sup>st</sup> of March to catalog reconciliation.

Steve Lund then presented a status update on his work on the library. He revised the advice provided by Jim and Pam Newsome about how to improve and work on the library. A library management software "In Magic" has been suggested as a cataloging software. Steve noted that he plans to recruit a library intern from the University of St. Catherine School of Library Science. Steve offered the option for a stipend for a student's time. There was a wide-ranging discussion regarding options and requirements for a library cataloging system.

Paul Hempel gave an update on the requirements for the physical plant of the library. Plans are still required for egress points for the city and approval and inspection. Previous board approval for expenditures on materials has not taken place as further planning is required. There are other plumbing issues that need addressing as well. Paul is working with a contractor which may be able to acquire a permit and let us do the work.

Steve Lund gave a brief proposal that we provide the awards banquet for the stamp expo. Susan noted that library need to remain officially closed until all upgrades to the physical plant are complete. The proposal was tabled until the NORPL could officially host such events.

Tim Auld advised the board that we are still at present dependent upon the Bushard family for our web server. He asked that an item be placed on the next board meeting agenda about how to handle a change in the server.

The meeting was adjourned by acting President Paul Hempel at 12:50 PM.