

Northern Philatelic Society/Library  
Meeting of the Board of Directors

Those present were Tim Auld Bert Harris, Paul Hempel, John Jelnik, Joseph Johnson, Steve Lund, Mario Nardi, Al Sarvi Dick Westerling, Brian Wilson, Gene Young, and Antonio Len-Rios.

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Paul Hempel called the meeting to order at 10AM.

The first item on the agenda was an update from Steve and Tim regarding the library cataloging system catalog

Tim started by advising that he has moved the new server on the NORPS website. We are no longer on the Bushard LLC server.

Gene noted that when he replied to the Tuesday news email, Pat got it but the email to Norps bounced back. Tim noted that Pat is not using the new functionality created for him to send the notice. The new Board email is [board@norps.org](mailto:board@norps.org). Responses to that email will go to all members of the board. Tim noted that emails sent to [board@norps.org](mailto:board@norps.org) that are not from a member of the library are sent to him, and if the message is legitimate he forwards it to the board.

Al noted that people come to the library based on the information on the website but once they get here they have a hard time finding the library. He asked Tim to update the website to indicate where the library is located within the building.

Gene noted we would also want to have a sign. Paul noted that we would want to have all building issues resolved before putting up a big sign.

Steve noted we could put a sign on the front door to go around back to enter the library.

Mondays Fridays and Saturdays we are open. 10-2 on Mondays and Saturdays and Friday 1-4 – hours. Otherwise people can call Al to make arrangements to visit the library.

Steve asked if we should deal with the visitor from Wabasha. A man drove up from southern MN to visit the library at an hour that our website said we were open. He sent a notice indicating his displeasure at our not being open when we said we would be.

Steve noted that there should be an official response from the Board regarding the situation. Al said that he would be traveling down south and might be able to visit the person to collect a donation.

Gene noted that we could put a notice on the website that our hours are irregular and to call Al for an appointment. We are open every Saturday (pretty much).

Al thinks we should have an ideal to be open Monday through Friday from 10-4. Steve wondered if there were people who could stop in before the meetings on those days when they come in for club meetings. Each volunteer can work just three hours, 10 to 1 and 1 to 4. The goal would be to roll this out at the Expo meeting

Steve noted that he will be in Michigan for much of the summer and will not be able to field Fridays during the summer.

Tim then took the floor and talked about our investigation into a library cataloging system. He looked into InMagic as well as Koha, an open-source library cataloging system and is not in use in hundreds of libraries. Tim has installed the Koha system on our server. It has public-facing catalog search screen. And another system for entering or maintaining library catalog system (check-in/out). He has been talking to Tara about it. She was familiar and positive with Koha. Tim has been learning a lot about how to set up the library system.

Tim contacted the InMagic people to get a ballpark figure on the cost of their system. Tara from APRL has offered a demonstration of the InMagic system which TIM believes we should take her up with that. Steve noted that once we were able to join the Philatelic Library union we would be the 18<sup>th</sup> or 19<sup>th</sup> library in the union.

Steve mentioned that one of our concerns was to maintain an in-house inventory. Tim wonders if check-out and check in information can be communicated to APRL.

Tim noted that per Tara it doesn't matter what call numbers we use for our books. RMPL uses the Dewey system. Steve noted that the APRL system is what most libraries are using and is the most advanced system for philatelic literature. Paul and Antonio noted that this is what we have been using and did not see a need to change. Tim did not have an opinion of which system to use. Tim proposed we take Tara up on her offer on using the Inmagic system.. The board approved. 1

Paul asked Bert for a treasurers report. Bert provided a first quarter treasurers report. There was a discussion on the value of the library. Gene wondered what the insurance value on the books. At this point

Steve lund moved we accepted the report, seconded by Antonio Lenrios. Board passed it.

Paul noted some topics

Fund raising – We need to work something out for fundraising. We are waiting to find out what improvements are needed for the building. The plan for the changes costs \$5000 just for changes to the library. Paul asked that we have some share in that expense. Paul noted with the coming construction work we will have a need for additional funds. Al noted that in two months we will have income in the next Norberg auction and we should wait til them before committing to additional expenses. Paul thought we should offer \$2500, \$1000 up front and \$1500 later. Steve moved that we do this, seconded by Tim. This passed by the board.

Steve noted Susan will not be present until early June. There will be a meeting with the planning committee at about that time.

Paul asked all how we are doing with donations. Paul noted that collection of the late David Bushard will be used to fund the library.

Paul asked about seminars.

June 6– John Englund – Czeslaw Slania

July at Expo – Jerry Kolton – Washington Franklins

August – None set at this time

October – possibly Peter Weisensell to give a presentation on PowerPoint presentations

No meeting on July 4  
July 11 Bourse  
Expo meeting

Paul got the address to send mailings to members from Viggo to start mailing the Tuesday News.

Paul opened the floor to new topics. The next study group will be studying printing methods for US stamps on May 30.

Paul said that those who missed the last study group meeting missed the best study group meeting there had ever been.

Paul adjourned the meeting at 10:56AM