

Board Meeting June 6, 2015

Those present were Tim Auld, Rudolph Anders, Jon Englund, Bert Harris, Joseph Johnson, Steve Lund, Brian Wilson, Gene Young and Antonio Len-Rios.

Paul Hempel called the meeting to order at 10:57.

Paul mentioned that Susan had sent the plans for the building renovations and we will hope to get an update from her next meeting.

Paul then gave the floor to Steve to talk about the updates on the library cataloging programs

A teleconference was had with Tara Murray and Betsy Gamble regarding the cataloging system. He noted that the APRL files things by country if they are specialized. We can assign our own call numbers for items that are not in the APRL system.

Gene asked about material that is related to a country but not specifically philatelic.

Paul said that the APRL limits what they have in their categories. It is up to us to decide whether we will keep this separate or not. His idea was to shelve them separately.

Steve noted that a lot of material has been coming into the library that are not directly philatelicly related. He thinks that they should be filed by category (history/geography/etc).

Rudy mentioned that the APRL uses a "vertical file". He thinks we have lots of material that is relevant or of interest but because of size or other considerations makes it easier to access other than on a shelf (pamphlets).

There are a lot of things that should be in the vertical file that are on the shelves per Paul.

Paul asked TIM about the program that we are using.

Tim noted that we have considered a few options. Tim noted that he has installed Koha on our server. We will be operating as a separate library using the Koha system. There will be a publicly available page to search for books and a secured access for managing the database. Tim is impressed with the professional operation and support that the Koha system has.

Steve mentioned that the red box program will need to vacate the vertical files to that end in due time.

Paul mentioned that the library was broken into through the garage door. The back office belonging to Bushard LLC was broken into and \$900 was stolen. They presume to know who may have broken into the library was an evicted tenant. The point of entry has been strengthened so this is not likely to recur.

Brian asked if we had insurance for the library collection. Paul noted that there are several insurance agencies that advertise in the APS journal. We could check with one of them to see what options there were. Paul noted that we have liability insurance which is the primary concern.

Steve asked how much of the basement is actually the library. Paul noted that it is everything except the back office and garage and attached workshop.

Paul noted he wanted to bring up that the only thing we will have time for in the next meeting is election of officers and the treasurers report. 45 minutes will be the presentation and 15 minutes for the meeting.

There was some discussion about how often elections have to be held. It was confirmed by Steve Lund that we have no provision for this in our bylaws. Gene stated that officers generally serve until

Paul confirmed that he would be the President Elect, Antonio will be the Secretary elect, otherwise we also need a new vice president. Paul mentioned he is asking Rudy to consider the office of Vice President. There was a discussion regarding what the duties of the vice president are.

Gene went over the calendar

June 13 Bourse  
20<sup>th</sup> work day  
27<sup>th</sup> study day  
July 4 closed  
11 Bourse (consent agenda)  
18 Annual Meeting  
25<sup>th</sup> Work Day  
Aug 1 Board Meeting at 10PM with possible show and tell  
8 Bourse  
15 Work Day  
22 Study Group  
29 No event  
September 5 closed  
12 Board meeting/Bourse  
19 work day  
26 study day  
October 3 Seminary/Board Meeting  
10 Bourse  
17 work day  
24 Study Group  
31 No event  
November 7 Seminar from Gene/Board Meeting

Paul asked for a quick update from Bert on the state of our finances.

Bert noted that we wrote a check for \$1000 to Susan as discussed at the last meeting.

Paul mentioned that we can't begin to talk about how to use a \$3000 contribution that was earmarked for improvements until we know what is approved for adding egresses.

Paul asked about what future expenditures we have, and Bert mentioned the rent and the future payment of \$1500 to Susan.

Paul mentioned that the red box program has seen some initial activity.

Brian asked about mailing items. Paul stated there were about 15 that he is emailing items to regarding

the Tuesday News. One mailing has taken place.

Steve plugged upcoming Scandinavian CC activities. A stamp collecting day and auction, a dinner Friday night, and a presentation on the Saturday of the stamp expo.

Paul adjourned the meeting at 11:48AM.